



AGENDA

Meeting details			
Meeting title:	Marine Search and Rescue Reform Implementation Board Meeting		
Meeting date:	Thursday, 9 June 2016	Time:	1600hrs
Location:	EMV, 121 Exhibition St, Melbourne		

Attendees	Title/Business area
Craig Lapsley	Emergency Management Commissioner
Tony Murphy	Director Capability and Response, EMV
Russell Rees	Acting Head of Marine Search and Rescue Office
John Todor	Superintendent, Victoria Police
Peter Corcoran	Director Maritime Safety, Transport Safety Victoria
Mark Bainbridge	Coast Guard Representative
Rick Cooper	Independent Representative

Item	Action	Allocated to	Status
•	Modify Reform Implementation ToR and circulate to members for out of session endorsement	Russell Rees	Complete
•	Insurance issue to be subject to further work with VMIA and EMV Survey of MSAR units/ flotillas is being undertaken to gather necessary information to progress this work.	MSAR Office	In Progress
•	Employment to be progressed for manager to be in place by end June Role currently being advertised.	MSAR Office	In Progress

Item	Action	Allocated to	Status
•	<p>Amend Working Group ToR in line with decision and discussion:</p> <ul style="list-style-type: none"> • Vic Pol to have chair and membership • Two Coast Guard representatives • Two volunteer representatives to be ex-officio members of the Working Group and the Reform Implementation Board <p>Amended Working Group ToR accepted by the Working Group.</p>	Russell Rees	Completed
•	Attend Regional Consultative Forms	EMV, Office of MSAR, Vic Pol and TSV	Completed

Opening/ Apologies – Craig Lapsley

Craig Lapsley opened the meeting and welcomed the Volunteer Representatives.

Office of Marine Search and Rescue – Update on progress

Russell Rees provided a progress report

Working Group

- The first Working Group meeting was held on Sunday 5 June. One of the outcomes of this meeting was the election of the two Volunteer Representatives.
- Craig Lapsley proposed that the Terms of Reference be updated to note when the elections for the Volunteer Representatives will occur.
- The next meeting for the Working Group will be 7 August.

eNews and webpage

- We have published the first eNews. This will be published every month
- The webpage has been created and circulated to Stakeholders. We will continue to update this with meeting minutes and other documents.

Regional Forums

- Suggesting that another round of regional forums be conducted at the end of 2015 or beginning of 2017.

Boat Show

- The Boat Show breakfast to recognise volunteers has had more than 100 people RSVP.

MSAR Office Establishment

- Have had six enquiries regarding the job that has been advertised so far.

Information Summaries

- Information summaries are currently with the units. This information is critical to collect information.
- We are collecting information in June with the aim of analysing the information in June.

Risk Assessment

- Russell walked the Reform Implementation Group through the risk assessment table and the process that has been undertaken.
- Ben Penrose has completed most of the work for the risk assessment and we are working on finalising this.
- Yesterday we had a workshop where we reviewed as a state wide approach. The outcome of this was the realisation that the consequences are right however the likelihood needs to be reassessed. Victoria Police are going to run a panel to review the likelihood. We are also collecting additional data sets.
- Craig Lapsley requested that the MSAR Office ensure that the process undertaken for the Risk Assessment is tracked and that all of the assumptions are recorded.
- Amy Miller to contact TSV for incident data sets.
- Document process. Including inputs process and outputs.
- Contact Coast Guard for data

Financial Update

Russell Rees provided an update on the work that has been undertaken to identify where funding is and where funding is being spent. Russell also introduced a draft indicative budget and possible funding sources.

- One of the obvious trends that have appeared from the research is that grant funding is decreasing.
- The sources of grant funding and the quantity of funding provided by each source varies each year.
- Grant funding is being used for operational purposes
- Boating safety fund has just been decreased back to \$5million a year.

Draft Indicative Budget

- The draft indicative budget is \$23million over 12 years or approximately \$2million per year.
- This draft budget does not include an initial one-off investment.
- The operating budget is expected to be roughly \$2million per year.
- The total draft budget is \$4million with a 12 year life cycle for vessels.

Possible sources of funding

Russell provided the group with five potential sources of potential funding for marine search and rescue.

- One of the potential sources for funding for Victorian marine licences and vessel registration. Another option that has been considered is fishing licences however this is an unpopular option.
- Victoria are about to enter a joint fishing licence arrangement with NSW.
- Russell Rees will update the potential sources of funding table to include three options that will then be available for presentation as needed..
- The potential sources of funding do not currently consider how funding from these sources would impact upon grants.
- Legislation determines where revenue from licences can be directed. Changing this would require a legislative change.
- In NZ the funding for marine search and rescue has recently changed so that funding is one per cent of the government revenue from taxes on fuel.
- TSV asked the group to consider that there is competition for funding from the revenue taken from registration and licensing. This group also needs to be aware of the review of registration / licensing that is currently being undertaken.
- Boaters are willing to pay more (based upon community testing that TSV undertook) if they can see where it is going.

EMDEMS

- Kordia are in the design and construction phase.
- TSV and Kordia have met and Kordia have expressed a desire to meet with Coast Guard to discuss design and construction.
- TSV are waiting on DEDJTR to modify the contract to allow TSV to speak on behalf of DEDJTR. At this stage all communication with Kordia is informal.
- EDEMS are being funded out of the Boating Safety Fund.

Insurance

- Currently the survey is with the volunteers to collect information that will be critical for progressing work on insurance options.
- Southern Peninsula has provided Victoria Police with advice that provides details about the coverage provided by the Emergency Management Act.
- The Emergency Worker Act covers volunteers assigned by Victoria Police. Volunteers assigned by Victoria Police are covered under Workers Compensation while travelling to / from a job and while completing the assigned task.
- This act doesn't include indemnity coverage or insurance for assets.
- Victoria Police can provide information about the coverage provided under Workers Compensation however this coverage is not sufficient. One of the issues with it is that it requires volunteers to claim Workers Compensation through their own agency / organisation first.
- The Emergency Worker Act provides insurance coverage for training but only if formally arranged. This requires all training to be logged and potentially formalised in a report to Victoria Police.
- The Reform Implementation Group noted the insufficient coverage provided by current arrangements. The MSAR Office and Victoria Police will continue to investigate this.

MSAR Representative on Volunteer Consultative Forum

- The nominated representative for MSAR on the Volunteer Consultative Forum is Alex Fowler from Coast Guard.
- Alex has contacted Craig Lapsley to ask to what extent he represents all MSAR volunteers including the independents. In addition to this Alex has spoken to Rick Cooper regarding his role on the Volunteer Consultative Forum.
- The Volunteer Consultative Forum meets once every two months.
- Amy to talk to Julie McLean about the issue of representation. Specifically to find out about the arrangements that this group work under and how MSAR representation could be widened. It might be that the Working Group is used as a forum for both Coast Guard and the independents to raise issues with the nominated representative.

Next scheduled meeting – **August 2016**

Action Items

Item	Action	Allocated to	Status
1.	<p>Amy Miller to update the Terms of Reference for the Working Group and Reform Implementation Board to include a footnote that captures when the Volunteer Representatives will be nominated.</p> <p>Terms of Reference published to the Vic Emergency MSAR webpage.</p>	Amy Miller	Completed
2.	MSAR Office to ensure that the process and assumptions for the Risk Matrix are tracked	Office of MSAR	In progress
3.	Amy Miller to contact TSV for incident data	Amy Miller	In progress
4.	Russell Rees will update the potential sources of funding table to include three options	Russell Rees	Completed
5.	MSAR Office and Victoria Police will continue to investigate insurance coverage under current arrangements and options for additional coverage.	MSAR Office and Victoria Police	In progress
6.	<p>Amy Miller to speak to Julie McLean about expanding the Working Group arrangements so that Alex Fowler can provided representation of all MSAR volunteers on the Volunteer Consultative Forum</p> <p>Julie McLean provided ToR for the VCF. MSAR Office will stay in touch with Julie McLean regarding volunteer engagement.</p>	Amy Miller	In progress