



## MINUTES

Meeting details			
<b>Meeting title:</b>	Marine Search and Rescue - Reform Implementation Board Meeting		
<b>Meeting date:</b>	Wednesday, 7 December 2016	<b>Time:</b>	1600 hrs
<b>Location:</b>	EMV, 121 Exhibition St, Melbourne L23 Russell 4 - Teleconference		

Attendees	Title/Business area
Craig Lapsley	Emergency Management Commissioner
Wes Oswin	Head of Marine Search and Rescue Office
John Todor	Superintendent, Victoria Police
Mark Bainbridge	AVCG Representative

Apologies	Title/Business area
Rick Cooper	VMR Mornington – Independent Representative
Peter Corcoran	Director Maritime Safety, Transport Safety Victoria
Tony Murphy	Director Capability and Response, EMV
Russell McMurray	DEDJTR

### UPDATE ON ACTION ITEMS FROM LAST MEETING

Item	Action	Allocated to	Status
1	MSAR Office to finalise Interim Arrangements, provide covering page with 'issue date' and 'effective from' date as well as an explanatory communique.	Wes Oswin	Completed
2	MSAR Office to investigate opportunities to geospatially map the risk assessment and MSAR capability	Wes Oswin	Completed
3	MSAR Office to provide out of session update re VMIA insurance options	Wes Oswin	Completed
4	MSAR office to respond to volunteers at Waratah Beach regarding revival of MSAR unit	Wes Oswin	Completed
5	MSAR office to draft acknowledgement letter for Russell Rees for signature by Craig Lapsley	Wes Oswin	Completed
6	MSAR Office to schedule bi-monthly meetings for October, early December & February	Wes Oswin	Completed

# AGENDA

Item	Subject	Time	Speaker/Action
1.	Opening/apologies/review of actions	5	Craig Lapsley
2.	Marine Search and Rescue Office – Progress Report	15	Wes Oswin Tony Murphy
3.	Insurance – (VMIA)	10	Wes Oswin
4.	Project Working Group – Overviews <ul style="list-style-type: none"><li>• Finance &amp; Insurance</li><li>• Risk &amp; Capability</li><li>• Training &amp; Assessment</li></ul>	10	Wes Oswin
5.	Business case update	5	Wes Oswin Tony Murphy
6.	Volunteer representative updates	10 min	Rick Cooper Mark Bainbridge
7.	Other business	5	All
8.	Next scheduled meeting – 22 February 2017		

## MINUTES

### 1. Opening/Apologies – Craig Lapsley

- Apologies from Peter Corcoran, Russell McMurray DEDJTR, and Rick Cooper VMR Mornington.

### 2. MSAR Office Progress – Wes Oswin

A November Progress Report was tabled. The update included an overview of the following areas:

- Insurance
- Finance
- Project Working Groups
- Safe & Accessible Waterway Strategy – Discussion Paper
- Business case updates

Other updates included:

- There had reportedly been a good response so far from the MSAR sector to the Safe & Accessible Waterway Strategy Discussion Paper
- An overview of the Emergency Services Volunteer Sustainability Program (ESVSGP)
- A decision had been made to delay the launch of the MDEMS system as three radio towers had been delayed. The system is likely to be completed and go-live late January. A training session is scheduled for 15/12/16 at AVCG Sandringham
- Wes attended the AVCG National Board meeting in Tullamarine and has visited VH9 Queenscliff, Coast Watch Ocean Grove, VF2 St Kilda and is attending the Victoria Squadron Board Meeting on 7/12/16

### **3. Insurance developments**

- Wes Oswin gave an overview of the VMIA insurance scheme progress
- The VMIA insurance scheme commenced on the 29/12/16 in time for the AVCG existing renewal date. All MSAR providers were now covered under the scheme
- The VMIA were in the process of issuing certificates and schedule for all MSAR units
- The premium was expected shortly in the order of \$150,000. To be paid from the ESVSGP program, possibly for two years.

### **4. Project Working Groups**

#### **Finance & Insurance**

- The Finance & Insurance Group were monitoring the business case development and insurance progress.

#### **Training & Assessment**

- Doug King is coordinating a review of existing MSAR training arrangements
- Visits planned to VMR Mornington on 13/12/16 and VF 2 St Kilda 17/12/16
- Rob Brock – VMR Queensland also coming to Victoria on 9/12/16 to provide a presentation on their system that has been adopted by WA, TAS and NSW

#### **Risk & Capability**

- The Risk & Capability methodology has been finalised and agreed by the project group. Draft Local Capability Plans have been drafted. These will be validated and updated by the specific MSAR unit input. The MSAR office is currently scheduling these meetings in January.

### **5. Volunteer Rep Updates**

Mark Bainbridge noted that the VMIA Insurance Scheme announcement was a fantastic development and thanked the MSAR Office and EMV.

### **6. Other Business**

- Nil

### **7. Next Meetings**

- The next meeting is scheduled for 22 February 2017