

Minutes

Meeting details			
Meeting title:	Marine Search and Rescue Reform Implementation Board		
Meeting date:	26 April 2016	Time:	1500hrs
Location:	Buller Room State Control Centre		

Attendees	Title/Business area
Craig Lapsley	Emergency Management Commissioner
Tony Murphy	Director Capability and Response, EMV
Russell Rees	Acting Head of Marine Search and Rescue Office
John Todor	Superintendent, Victoria Police
Peter Corcoran	Director Maritime Safety, Transport Safety Victoria
David Harris	Director Emergency Management, DEDJTR

Item	Subject	Discussion/ Decision	Actions
1.	Opening/apologies	Welcome by CL. Agenda prioritised, Item 3 addressed first	
2.	Terms of Reference <ul style="list-style-type: none"> • To review and approve the Terms of Reference • Volunteer organisation's representation 	Discussion on volunteer advisory position and its role. It was agreed that there be two positions, changeover on alternating years, one position from Coast guard, one from the independents. Advisory roles with no voting power	RR to modify ToR and circulate to members for out of session endorsement

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3.	Office of Marine Search and Rescue <ul style="list-style-type: none"> • Update on progress – report to be provided 	Update provided and discussed. Priority issues for the new office were discussed and the issue of capital/grants programs was to be added as an outstanding issue Notes of visits distributed to members Potential for volunteer engagement in Boating and leisure show	Insurance issue to be subject to further work with VMIA and EMV Employment to be progressed for manager to be in place by end June
4.	Establish Marine Search and Rescue Working Group <ul style="list-style-type: none"> • Review Terms of Reference – consider AVCG membership 	Terms of reference agreed with two changes VicPol to have chair and membership Volunteer membership of coastguard to be expanded, also consult with VMR re membership CL later advised that advisory members on Implementation Board should be ex-officio on Working Group to maintain continuity across two meetings	RR to consult with VMR and to amend ToR in line with decision and discussion.
5.	Regional Consultative Forms <ul style="list-style-type: none"> • Proposed outline 	Proposed outline provided Invitations have gone out Agreed that CL's presentation would include discussion on roles of EMV.TSV and VicPol, also how we will communicate and link in with volunteers	Presentation to be further developed and provided VicPol and TSV will attend forums
6.	Next scheduled meeting -	To be after Regional forums and working group meeting, suggest late May	RR to find date in diaries