



## MINUTES

Meeting details			
Meeting title:	Marine Search and Rescue Project Working Group Meeting: <b>Finance and Insurance</b>		
Meeting date:	Tuesday, 6 December 2016	Time:	1830 hrs
Location:	Teleconference		

Attendees	Title/Business area
Wes Oswin	Manager, Marine Search and Rescue Office <b>(Chair)</b>
Gareth Johnson	Manager Recreational Boating TSV
Alan Hopkins	Chief Financial Officer, Victoria State Council, Coast Guard
Carlo Viti	Coast Guard
Eileen Murray	President, Southern Peninsula Rescue Squad

Apologies	Title/Business area
Dan Knapp	Volunteer Marine Rescue – Mornington

# AGENDA

Item	Subject	Time	Speaker/Action
1.	Opening/apologies	5 min	Wes Oswin
2.	Actions from last meeting	5 min	Wes Oswin
3.	MSAR Update <ul style="list-style-type: none"> <li>Update on progress</li> </ul>	5 min	Wes Oswin
4.	Business Case Update	5 min	Wes Oswin
5.	Insurance Update – Premium Payment	5 min	Wes Oswin
6.	Emergency Services Volunteer Sustainability Grants Program	15 min	Wes Oswin Discussion
7.	General Business	10 min	All
8.	Closing <ul style="list-style-type: none"> <li>Summary of actions from this meeting</li> </ul>	5 min	Wes Oswin
9.	Next scheduled meeting - <b>TBC</b>		

## 1. Welcome, apologies, and minutes

Wes Oswin welcomed members and apologies noted.

- a) Previous Actions. Wes advised that he has spoken with the EMV Finance Team who advised that the business case (when finalised) will have indexation applied on a yearly basis, but estimates of future fuel costs could not be anticipated and therefore will not be included.

## 2 & 3. Marine Search and Rescue Office - Update

### a) Victorian Managed Insurance Authority (VMIA)

- Wes Oswin gave an overview of the VMIA insurance scheme progress:  
The VMIA insurance scheme commenced on the 29/12/16 in time for the AVCG existing renewal date. All MSAR providers were now covered under the scheme
- The VMIA were in the process of issuing certificates and schedules for all MSAR units. A program overview and procedures etc is also being developed.

### b) Training and Assessment Work Stream

The MSAR Office is bringing down Rob Brock from VMR Queensland on Friday 9 December. Rob is the Training Officer for VMR and will be providing a presentation and overview of their training system. This training package has been adopted by Tasmania, WA and largely by NSW. The members of the 'Training & Assessment' Project Group have been invited to session at EMV.

The MSAR Office is also attending AVCG St Kilda on the weekend of 17/18 December to observe training and operations. In addition, the office is also attending a VMR Mornington training night on the 13<sup>th</sup> of December.

#### **c) Risk & Capability**

The Risk & Capability Flowchart has been finalised and *draft* capability plans for each MSAR Provider location have now been produced. In addition, vessel descriptors and a *draft* Vessel Acquisition Plan has been circulated to the 'Risk & Capability' Project Group. These documents will be discussed at a teleconference scheduled on the 8<sup>th</sup> of December

#### **d) Safe & Accessible Waterway Strategy**

The Safe & Accessible Waterway Strategy – Discussion Paper is currently out for public consultation until Wednesday 14 December 2016. There has been a good response to the discussion paper from the MSAR sector.

### **4. Business Case Update**

EMV have prepared two business cases for MSAR. The first is a stand-alone EMV bid that seeks to obtain approximately \$5 million per annum to cover both capital & operating costs. In addition, a separate but linked business case has been integrated into a larger funding bid prepared by DEDJTR. Like the EMV bid, this business case also seeks to procure \$5 million per annum as interim funding.

### **5. Insurance Update – Premium Payment**

The MSAR Office will shortly receive an invoice for the cumulative insurance premium for the VMIA Insurance Scheme. The proposal is for this to be paid from the Emergency Services Volunteer Sustainability Grant Program (ESVSGP), possibly paying for the second year in advance, until an ongoing funding source is secured. When the premium is received the MSAR Office will prepare an application on behalf of the Finance & Insurance Project Group.

### **6. ESVSGP**

We noted that it was initially expected that approximately \$800,000 was originally available for the MSAR Sector in this program. More recently it appears that there may be an opportunity for the MSAR sector to secure more grants. As a result the MSAR Office will seek further opportunities from flotillas/units in terms of priority applications. Another option may also be for the MSAR Office to lodge a master application on behalf of all providers for some training funds. The MSAR Office also asked that units/flotillas give some thought as to what may be the current priorities for funding that would fit within this program.

#### **ACTION:**

**The MSAR Office will explore priority applications with MSAR providers to lodge with the ESVSGP.**

### **7. General Business**

Nil

### **8. Next meeting**

Next meeting to be advised

## ACTIONS

No	Action to be taken	Assigned to	Due date	Status (as at meeting)
1.	Dan Knapp to provide research information gathered by VMR during the process of purchasing their new truck	Dan Knapp	Next meeting	<b>In progress</b>
2.	MSAR Office to ask EMV to consider increasing fuel and insurance funding over time	MSAR Office	Next meeting	<b>Completed</b>
3.	MSAR Office will send out invitations for next meeting (teleconference) to Group members	MSAR Office	TBA	<b>Completed</b>